



## Lassen Fire Safe Council Board Member Information

Lassen Fire Safe Council corporation is a nonprofit public benefit corporation and is not organized for the gain of any person. It is organized under the Federal Non -Profit Public Benefit Corporation Law for public and charitable purposes.

The specific purpose of this corporation is to preserve California's natural and manmade resources by mobilizing all Californians to make their homes, neighborhoods and communities fire safe by utilizing combined expertise, resources and distribution channels of its members; to unite its diverse membership to speak with one voice about fire safety; to interact, inform and work with agencies and our constituents; to evaluate legislation pertaining to fire safety; and to empower grassroots organizations to spearhead fire safety programs locally .

The Board of Directors works directly with our Managing Director to oversee grant applications, organization operations, facility and equipment purchases and maintenance, and financial management. This is a working Board, as a member you will need to be able to attend a monthly board meeting on the 3<sup>rd</sup> Wednesday each month. An evening General Meeting is held that same day and attendance of Board members is appreciated, to help set up, add to conversations, get to know the grant work partners, and to clean up once the meeting is over. Normal meeting time is 5:30-7pm.

The Board also reviews weekly invoices prior to payment, we often will need to vote by email for an immediate need for the Director to sign a contract or grant application, purchase of equipment or other approval outside of the Director's scope of work. Board members may be asked to attend public outreach events to assist staff, community fire wise meetings, or County Board Meetings to represent the Council.

The work that we will be doing over the next 5 years is significant and being a member of the Board is rewarding. The CalFire Grant work we are committed to brings millions of dollars to our local economy in addition to making our forests more fire safe and our communities more fire wise.

We are currently recruiting Board Members to take a position on the Lassen Fire Safe Council Board in July of 2023. If you have knowledge, skills, and time that you would like to contribute, we would appreciate you filling out the attached application and submitting it by April 1, 2023 by email to [sue@lasssenfiresafecouncil.org](mailto:sue@lasssenfiresafecouncil.org) - hand deliver or mail to 1825 Main St., Susanville CA 96130.

Additional questions contact - Kerri Cobb, Board Member 530-310-1303



# Lassen Fire Safe Council Board Member Application

Name:

Address:

Phone:

Email:

Occupation:

Employer:

Affiliations and Memberships:

Please briefly describe why you would like to volunteer to serve on the Board:

Please briefly outline the specific skills you bring, or contributions you hope to make, to the Board:

Related Skills: (i.e. financial management, grant writing, public relations)

Committee Interests: (finance, events, public relations)

Do you have any Conflicts of Interest or Confidentiality concerns:

Can you prepare for and attend monthly board meetings, special board Meetings, monthly general meetings, do you work well with others:

Please add two references we may check with:

Name Phone number

Name Phone number

\*The Lassen Fire Safe Council Board of Directors will review applications, hold interviews and will vote at the Annual Meeting in July 2023.\*

I am applying for a position on the Board of Directors of the Lassen Fire Safe Council. I understand that there are substantial meeting attendance and participation requirements, including up to 12 monthly board meetings at which in person (or zoom) attendance is required, active and involved in the public general meetings, active and involved participation on committee's of interest and attendance of committee meetings (which can range anywhere from quarterly to monthly meetings depending on the committee), and attendance at and support of the Lassen Fire Safe Council events and other board functions. I hereby certify that all of the information contained in the application is true and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Best days or times during the week for an interview: \_\_\_\_\_

**\*Please attach current copy of your cover letter and/or resume\***

**Return to [sue@lassenfiresafecouncil.org](mailto:sue@lassenfiresafecouncil.org)**